

NTNU Exchange Program Factsheet

Ver: 11210

General Information and Contacts		
Name of University	National Taiwan Normal University http://en.ntnu.edu.tw/	
Office Address	Office of International Affairs No. 162, Section 1, Heping East Road, Taipei 10610, Taiwan Tel: +886-2-7734-1282 Fax: +886-2-2369-8305 https://bds.oia.ntnu.edu.tw/bds/en/web	
Contact Person	Inbound Exchange Program Co Mr. Daniel LIN Tel: +886-2-7749-1269 E-mail: govisiting@deps.ntnu.edu.tw Outbound Exchange Program Co Ms. Serena CHEN Tel: +886-2-7749-1263 E-mail: outgoing@deps.ntnu.edu.tw	Ms. Stephanie HSU Tel: +886-2-7749-1273 Coordinator (NTNU as home university) Ms. Sky WANG Tel: +886-2-7749-1281
Exchange Program Website	https://bds.oia.ntnu.edu.tw/bds/er	n/IE

Academic Calendar		
	Class begins	Class (exam.) ends
Fall/ 1st Semester	early/mid September	late December
Spring/ 2 nd Semester	mid/late February	mid/late June

Major & Course	
Departments & Institutes	https://en.ntnu.edu.tw/academics.php
Complete Course Information	https://courseap2.itc.ntnu.edu.tw/acadmOpenCourse/index.jsp
(Schedule of Course)	(p.s. course information can be found is of current and previous semesters)
Courses Conducted in English	http://courseap.itc.ntnu.edu.tw/acadmOpenCourse/CofopdlEngTauhtGridCtrl
Course Registration Period	According to NTNU Academic Calendar (will notify students before they arrive)
Chinese Language Program	Non-Chinese speaking exchange students are eligible to take tuition-waived Chinese Language Program (up to 6 hours per week) at Mandarin Training Center (MTC)*. It doesn't provide academic transcript and credit(s) for attendees, but will provide a <i>Record of Study</i> to certify attendees' class performance. (MTC is an affiliated language learning center with independent academic system, which is different from NTNU academic system)



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Application		
Quota of Exchange Students	Based on agreement and balance (Subject to discussion between two institutions)	
Levels and Length of Study	Undergraduate or graduate students, one semester or one academic year	
Application Period	Fall Semester: early March to late April	
	Spring Semester: early September to late October (of previous year)	
Application Requirement	Applicants must have completed at least one semester of enrollment at home	
	university before application, which means applicants must have completed at	
	least two semesters of enrollment before exchange at NTNU.	
Minimum GPA Requirement	GPA 3.0/4.3 or 75% average	
Minimum English Requirement	TOEFL iBT 80 or IELTS 6.5 (suggested requirement)	
Other Language Requirements	▶ Department of History : TOCFL Level 4 or New HSK 6	
(for specific departments)	► Department of Chinese as a Second Language:	
	<u>Undergraduate</u> : Certificate of taken 180-hours of Chinese courses	
	<u>Graduate</u> : TOCFL Level 4 or New HSK 6	
	► Department of East Asian Studies:	
	Non-Chinese-speaking Students	
	Undergraduate: TOCFL Level 3 or HSK Level 5	
	Master Program: TOCFL Level 4 or HSK Level 6	
	Doctoral Program: TOCFL Level 5 or HSK Level 6	
	Chinese-speaking Students	
	(1) TOEFL iBT 71 or	
	(2) IELTS 5.5 or	
	(3) TOEIC 750 or	
	(4) College English Test (全國大學英語考試): CET 4 or	
	(5) Public English Test System (全國英語等級考試): PETS 3	
Required Documents	On-line Application Form: https://bds.oia.ntnu.edu.tw/bds/en/IE	
	• Study Plan (for undergraduates and graduates)/Research Plan (for graduates only)	
	Letter of Recommendation	
	Official Academic Transcript (issued within 3 months)	
	Enrollment Certificate (issued within 3 months)	
	Photocopy of Passport	
	Other Supporting Documents/certificates (if any)	
	* All documents must be in either Chinese or English.	

Application Flowchart

Announcement for Exchange Program Application



Fill out Application Form & Required Documents



Applicants' Qulification Screening



Announcement of Screening Result



Confirmation of Admission Offer

^{**} Exchange student admission is NOT guaranteed. The admission depends on the department/institute's screening and decision. **



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Required Course Load		
Minimum Number of Courses	Exchange students are required to enroll at least one course provided by the Host Department.	
Maximum Credit Load	No maximum credit limit	
* One semester consists of 16 weeks. 1 hour of lecture/tutorial per week or 2-3 hours laboratory/fieldwork per week for a whole semester results in 1 credit.		
* 2 ECTS = 1 credit		

On-campus Housing

NTNU offers Dormitory No. 2 for incoming exchange students, which is one of the newest NTNU dormitories located at Gongguan Campus, with convenient transportation, safe neighborhood, and easy access to daily necessities.

- Facilities: In-room: beds, desks, closets; Public Space: toilets, shower rooms, laundry place, lounge...
- Rent: 4-person Room TWD 18,000 (per semester/per person) (electricity fee not included) (subject to change)
- Address: No. 88, Section 4, Tingzhou Road, Wenshan District, Taipei City (about 15 minutes by bus between Main Campus to Gongguan Campus)
- ** Dormitory is not guaranteed due to limited places **

Insurance Requirement	Purchase Insurance at Home Country	
	(1) All exchange students are required to purchase both overseas Accidental	
	Insurance & overseas Medical Insurance at home country.	
	(2) Each kind of insurance shall worth a minimum of NT\$1,000,000 (approx.	
	US\$35,000) valid for the entire exchange period.	
	 National Health Insurance (NHI) (1 Academic Year students only) 	
	National Health Insurance is required by Taiwanese government from the	
	7 th month after arrival.	
Vaccination/Medical Check	Inbound students should present the health certificate. The form can be	
	downloaded via http://www.cdc.gov.tw/downloadfile.aspx?fid=076EEF993D0E32FD	
VISA Application	 Students who study LESS than 6 months → VISITOR VISA 	
	an extension can be claimed 15 days before expiry.	
	 (https://www.boca.gov.tw/np-147-2.html) Students who study MORE than 6 months → RESIDENT VISA required to apply for Alien Resident Certificate (ARC) within 15 days after 	
	arrival. (https://www.boca.gov.tw/np-150-2.html)	
Living Cost in Taipei City	Housing (off campus) NT\$8,000~12,000/month (off-campus)	
(The actual living cost depends on	NT\$4,500~7,500/month (on-campus)	
individual needs)	Living (meals, transportationetc) NT\$6,000~10,000/month	
	+	
	Total NT\$12,000~22,000/month	